

# KFPL Request for Reinstatement of Library Privileges

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A person has the right to appeal each suspension of Library privileges once during the period of suspension.

- ↳ Reinstatement requests for Indefinite Suspensions will only be considered after a minimum of six months has passed since the Trespass Notice was issued.
- ↳ Completed Request for Reinstatement of Library Privileges forms can be dropped off at any branch or emailed to [contact@kfpl.ca](mailto:contact@kfpl.ca).
- ↳ Acknowledgement of the request will be sent within 5 business days, and a decision will be made and communicated within 30 days.

**Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Suspension Date / Location:** \_\_\_\_\_

**Reasons for Requesting Reinstatement:**

Personal information collected by the Kingston Frontenac Public Library is done so under the authority of the Public Libraries Act, R.S.O. 1990, c. P.44., s. 4(3) and s. 20 and the Municipal Freedom of Information and Protection of Privacy Act, R.S.O., c. M.56., s. 28(2). The information collected will be used in the process of the Library's business. Questions regarding the collection of this information should be directed to the Chief Librarian/CEO, Kingston Frontenac Public Library, 130 Johnson Street, Kingston, ON K7L 1X8 613-549-8888